




Using WebEx Training Center to Create Engaging Student Breakout Sessions

LAURA LEVI ALTSTAEDTER, PH.D.

Session outcomes

By the end of the session participants will be able to:

1. Distinguish between Webex Training and Webex Meetings
 2. Identify key features of Breakout Sessions in Webex Training
 3. Discuss benefits and challenges of using Breakout Sessions in Webex Training
 4. Design learning tasks that incorporate the use of Breakout Sessions in Webex Training
- 



WebEx Training vs. WebEx Meetings

WebEx

Training

Allows you to hear participants

Allows you to share screen, documents, etc.

Includes features such as polling, hand-raising and breakout sessions

Best for synchronous class meetings

Meetings

Allows you to hear and see participants

Allows you to share screen, documents, etc.

Best for 1:1 or small group meetings



How to access WebEx within Canvas



Discussions

Grades

People

Pages 

Files

Syllabus

Outcomes 

Quizzes 

Modules 

Conferences

Collaborations

Office 365

Studio

Course Evaluations

LockDown Browser


Cisco Webex 

SOIS Reports

Settings 





Create a new Module

 Import from Commons

 Choose Home Page

 View Course Stream

 New Announcement

 Student View

 View Course Notifications

Coming Up


 View Calendar

Nothing for the next week

Fall 2020

Course Details Section **Navigation** Apps Feature Options

Home


Announcements  Drag and drop items to reorder them in the course navigation.

Assignments

Discussions


Grades


People


Pages 

Files

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SOIS Reports

Settings

Home	
Announcements	⋮
Assignments	⋮
Discussions	⋮
Grades	⋮
People	⋮
Pages	⋮
Files	⋮
Syllabus	⋮
Outcomes	⋮
Quizzes	⋮
Modules	⋮
Conferences	⋮
Collaborations	⋮
Office 365	⋮
Studio	⋮
Course Evaluations	⋮
LockDown Browser	⋮
Cisco Webex	⋮
SOIS Reports	⋮



Fall 2020

Course Details Sections **Navigation** Apps Feature Options

Home

Announcements 

Drag and drop items to reorder them in the course navigation.

Assignments

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SOIS Reports

Home	
Announcements	⋮
Syllabus	⋮
Modules	⋮
Cisco Webex	⋮
Grades	⋮
People	⋮
LockDown Browser	⋮

Drag items here to hide them from students.

Disabling most pages will cause students who visit those pages to be redirected to the course home page.

Attendance	⋮
<i>Page disabled, won't appear in navigation</i>	
Assignments	⋮
<i>Page disabled, will redirect to course home page</i>	
Chat	⋮
<i>Page disabled, won't appear in navigation</i>	
SCORM	⋮
<i>Page disabled, won't appear in navigation</i>	
Course Evaluations	⋮
<i>Page disabled, won't appear in navigation</i>	
Studio	⋮
<i>Page disabled, won't appear in navigation</i>	
Pages	⋮

Course Evaluations	SCORM <i>Page disabled, won't appear in navigation</i>	⋮
LockDown Browser	Course Evaluations <i>Page disabled, won't appear in navigation</i>	⋮
Cisco Webex	Studio <i>Page disabled, won't appear in navigation</i>	⋮
SOIS Reports	Pages <i>Page disabled, will redirect to course home page</i>	⋮
Settings	Outcomes <i>Page disabled, will redirect to course home page</i>	⋮
	Files <i>Page disabled, will redirect to course home page</i>	⋮
	Quizzes <i>Page disabled, will redirect to course home page</i>	⋮
	Conferences <i>Page disabled, will redirect to course home page</i>	⋮
	Collaborations <i>Page disabled, will redirect to course home page</i>	⋮
	Office 365 <i>Page disabled, won't appear in navigation</i>	⋮
	SOIS Reports <i>Page disabled, won't appear in navigation</i>	⋮
	Turning Account <i>Page disabled, won't appear in navigation</i>	⋮
	McGraw-Hill Connect <i>Page disabled, won't appear in navigation</i>	⋮
	Cengage <i>Page disabled, won't appear in navigation</i>	⋮
	My Mediasite <i>Page disabled, won't appear in navigation</i>	⋮
	Discussions <i>This page can't be disabled, only hidden</i>	⋮
	MyLab and Mastering <i>Page disabled, won't appear in navigation</i>	⋮
	Pearson <i>Page disabled, won't appear in navigation</i>	⋮

Save



Student view

Fail 2020

Home

Syllabus

Cisco Webex

Grades

People

No modules have been defined for this course.

View Course Stream

View Course Calendar

View Course Notifications

To Do

Nothing for now

Fall 2020

View Progress

+ Module



Home

Announcements

Syllabus

Modules

Cisco Webex

Grades

People

LockDown Browser

Assignments

Pages

Outcomes

Files

Quizzes

Conferences

Collaborations

Discussions

Settings



Create a new Module

Course Status

Unpublished

Publish

Import Existing Content

Import from Commons

Choose Home Page

View Course Stream

New Announcement











Student View

View Course Notifications

Coming Up

View Calendar

Nothing for the next week

- Home
- Announcements 
- Syllabus
- Modules 
- Cisco Webex
- Grades
- People
- LockDown Browser
- Assignments 
- Pages 
- Outcomes 
- Files 
- Quizzes 
- Conferences 
- Collaborations 
- Discussions 
- Settings











Meetings

[New Meeting](#)

[Upcoming](#) [Past Meetings](#) [Recordings](#)

Filters 

Name	Host	Host Type	Duration	Date	Action
------	------	-----------	----------	------	--------

- Home
- Announcements 
- Syllabus
- Modules 
- Cisco Webex
- Grades
- People
- LockDown Browser
- Assignments 
- Pages 
- Outcomes 
- Files 
- Quizzes 
- Conferences 
- Collaborations 
- Discussions 
- Settings

New Meeting

Cancel

Name

Choose Host Center

Meeting Training

Recurrence

No Repeat Daily Weekly Monthly

Meeting date

July 16, 2020 4:00 PM (GMT-04:00) ▾

Duration

1 hrs ▾ 0 mins ▾

Create Meeting





WebEx Training with Breakouts Sessions

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- Home
- Announcements
- Syllabus
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- Cisco Webex**
- Grades
- People
- LockDown Browser
- Assignments
- Pages
- Outcomes
- Files
- Quizzes
- Conferences
- Collaborations
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- Settings

Meetings

New Meeting

Upcoming Past Meetings Recordings

Filters

Name	Host	Host Type	Duration	Date	Action
Test	Laura Levi Altstaedter	Instructor	1 hour 0 min	Jul 16, 2020 04:00 pm	Host Join Delete

Student View

Fall 2020

Virtual Meetings Office Hours

Support

Home

Syllabus

Cisco Webex

Grades

People

Meetings [New Meeting](#)

Upcoming Past Meetings Recordings [Filters](#)

Name	Host	Host Type	Duration	Date	Action
Test	Laura Levi Altstaedter	Instructor	1 hour 0 min	Jul 16, 2020 04:00 pm	Join

currently logged into Student View

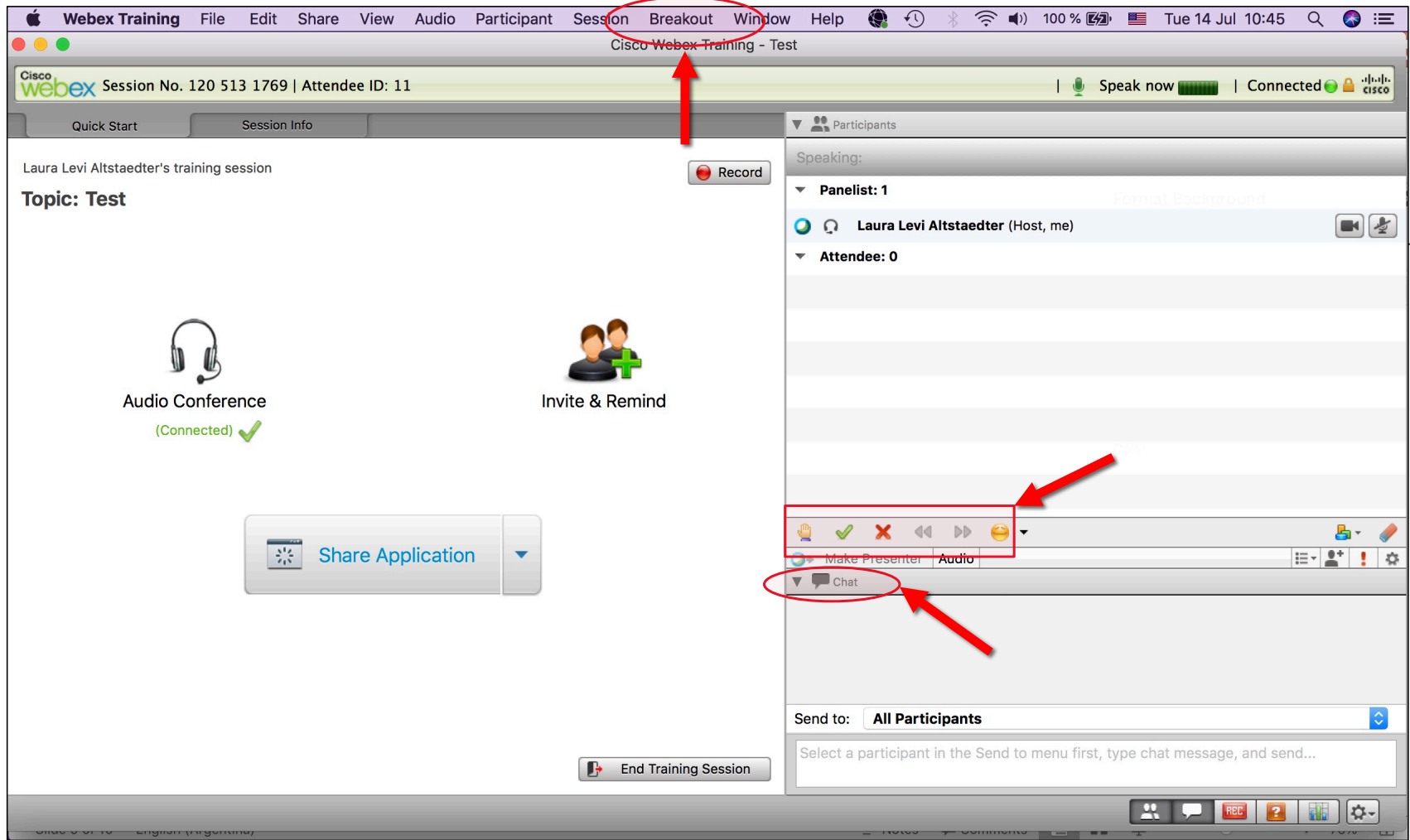
Resetting the test student will clear all history for this student, allowing you to view the course as a brand new student.

[Reset Student](#) [Leave Student View](#)

The screenshot shows the Cisco Webex Training interface. At the top, the menu bar includes 'Webex Training', 'File', 'Edit', 'Share', 'View', 'Audio', 'Participant', 'Session', 'Breakout', 'Window', and 'Help'. The main content area displays 'Laura Levi Altstaedter's training session' with the topic 'Test'. A central dialog box titled 'Audio Conference' is open, containing the following text and options:

- Information icon: Use your phone or computer to join this audio conference.
- Use Phone (expanded)
- Use Computer for Audio (collapsed) with a help icon
- Call Using Computer button
- Test speaker/microphone link
- Click to join this audio conference using your computer. (tooltip)

Other interface elements include 'Share Application', 'End Training Session', and a chat window at the bottom right. Red annotations highlight the 'Webex Training' menu item and the 'Audio Conference' dialog box.



Webex Training File Edit Share View Audio Participant Session **Breakout** Window Help

Cisco **webex** Session No. 120 513 1769 | Attendee ID: 11

Quick Start Session Info

Laura Levi Altstaedter's training session

Topic: Test

Audio Conference
(Connected) ✓

Invite & Remind

Share Application

End Training Session

Altstaedter (Host, me)

Speak now | Connected

Breakout Session Assignment...

Join Breakout Session

Broadcast Message

Share Breakout Session Content...

Send to: All Participants

Select a participant in the Send to menu first, type chat message, and send...

Webex Training File Edit Share View Audio Participant Session Breakout Window Help Cisco Webex Training - Test

Cisco webex Session No. 120 513 1769 | At Breakout Session Assignment Speak now | Connected

Quick Start Session Info

Laura Levi Altstaedter's training session

Topic: Test

Audio Conference
(Connected) ✓

Create breakout sessions and assign attendees:
 Automatically Manually

To create breakout sessions manually, manage your assignment below:

Not Assigned:

▼ Panelists
● Laura L...r (Host)

▼ Attendees

Assigned:

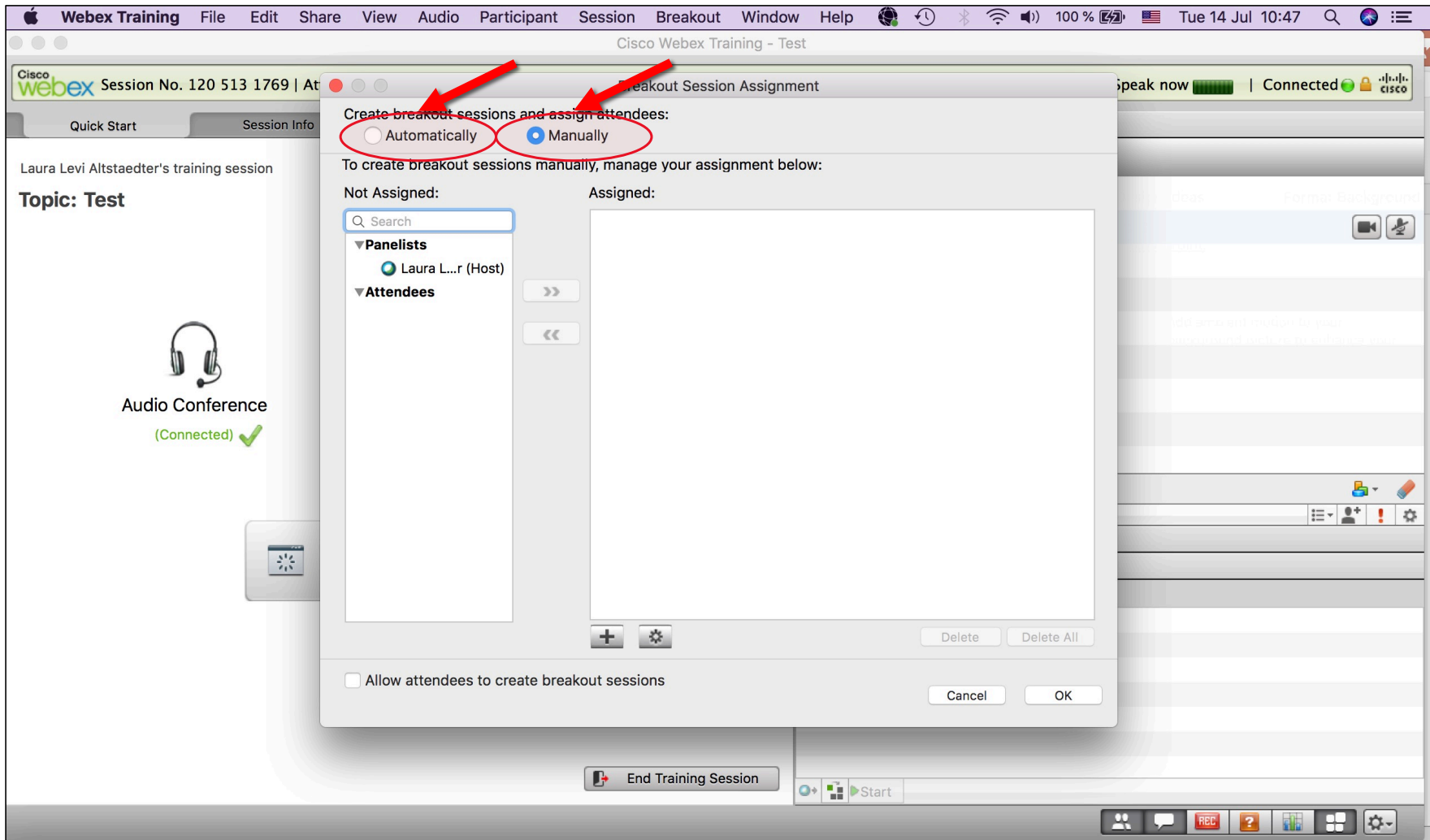
+ ⚙ Delete Delete All

Allow attendees to create breakout sessions

Cancel OK

End Training Session Start

REC ?



Webex Training File Edit Share View Audio Participant Session Breakout Window Help

Cisco Webex Training - Test

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected

Quick Start Session Info Participants

Laura Levi Altstaedter's training session

Topic: Test

Audio Conference (Connected) ✓

Share Application

End Training Session

Breakout Session Assignment

Create breakout sessions and assign attendees:

Automatically Manually

To create breakout sessions automatically, provide the following information:

Set the number of breakout sessions: 4

Set the number of attendees in each breakout session: 20

Cancel OK

Participants

Design Ideas Formal Background

Altstaedter (Host, me)

Make Presenter Audio

Chat

Breakout Session

Manual Assignment

Start

REC ?

Webex Training File Edit Share View Audio Participant Session Breakout Window Help Cisco Webex Training - Test

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected

Quick Start Session Info

Laura Levi Altstaedter's training session

Topic: Test

Record

Audio Conference (Connected) ✓

Invite & Remind

Share Application

End Training Session

Participants

Speaking:

- Panelist: 1
 - Laura Levi Altstaedter (Host, me)
- Attendee: 0

Breakout Session

Automatic Assignment: 4 breakout sessions

- Breakout session 1: 0
- Breakout session 2: 0
- Breakout session 3: 0
- Breakout session 4: 0

Start

Webex Training File Edit Share View Audio Participant Session Breakout Window Help Cisco Webex Training - Test

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected | Cisco

Quick Start Session Info Participants

Laura Levi Altstaedter's training session

Topic: Test

Audio Conference (Connected) ✓

Share Application

Record

Speaking:

Altstaedter (Host, me)

Invite & Remind

Make Presenter Audio

Chat

Breakout Session

Automatic Assignment: 4 breakout sessions

- ▼ Breakout session 1: 0
- ▼ Breakout session 2: 0
- ▼ Breakout session 3: 0
- ▼ Breakout session 4: 0

End Training Session

Start

REC ?

One or more breakout sessions have no presenter assigned now.

One or more of your pre-assigned presenters have not yet joined this training session. A presenter will be randomly selected from the attendees pre-assigned to each of those breakout sessions.

Cancel OK

Webex Training File Edit Share View Audio Participant Session Breakout Window Help

Cisco Webex Training - Test

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected

Quick Start Session Info

Laura Levi Altstaedter's training session

Topic: Test

Record

Audio Conference (Connected) ✓

Invite & Remind

Share Application

End Training Session

Participants

Speaking:

Panelist: 1

Laura Levi Altstaedter (Host, me)

Attendee: 0

Make Presenter Audio

Chat

Breakout Session

Automatic Assignment: 4 breakout sessions

Breakout session 1: 0	Join
Breakout session 2: 0	Join
Breakout session 3: 0	Join
Breakout session 4: 0	Join

End

The screenshot shows the Cisco Webex Training interface. At the top, there's a menu bar with options like File, Edit, Share, View, Audio, Participant, Session, Breakout, Window, and Help. Below that, a header bar displays the session title 'Cisco Webex Training - Test' and session details 'Session No. 120 513 1769 | Attendee ID: 11'. The main content area is split into two panes. The left pane shows the session title 'Laura Levi Altstaedter's training session' and the topic 'Topic: Test'. It includes icons for 'Audio Conference (Connected) ✓' and 'Invite & Remind', along with a 'Share Application' button. The right pane is titled 'Participants' and shows a 'Speaking:' section with 'Panelist: 1' (Laura Levi Altstaedter) and 'Attendee: 0'. Below this is a control bar with 'Make Presenter', 'Audio', and 'Chat' options. A 'Breakout Session' section is highlighted with a red box, showing 'Automatic Assignment: 4 breakout sessions' with a table of four sessions, each with a 'Join' button. At the bottom, there's an 'End Training Session' button and a toolbar with an 'End' button circled in red. A red arrow points to the 'End' button in the toolbar.

Webex Training File Edit Share View Audio Participant Window Help

Breakout Session: Breakout session 1

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected

Quick Start Session Info Breakout Session

Breakout Session: Breakout session 1

You are currently connected to the breakout session "Breakout session 1".

Your audio conference will be switched from the main session to this breakout session.
Do you want to continue?

No Yes

End Breakout Session

Audio Conference

New Whiteboard

Share Application

Make Presenter Audio

Chat

Send to: All Breakout Participants

Type chat messages here...

End Breakout Session

Webex Training File Edit Share View Audio Participant Window Help Breakout Session: Breakout session 1

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected

Quick Start Session Info Breakout Session

Breakout Session: Breakout session 1

Audio Conference (Connected) ✓

New Whiteboard

Share Application

End Breakout Session

You are currently connected to the breakout session "Breakout session 1".

Elapsed time: 0:12

End Breakout Session

Participants

Laura Levi Altstaedter

Make Presenter Audio Mute

Chat

Send to: All Breakout Participants

Type chat messages here...

Quick Start

Session Info

Breakout Session

Breakout Session: Breakout session 2



Audio Conference



New Whiteboard



Share My Desktop



End Breakout Session

You are currently connected to the breakout session "Breakout session 2".

Elapsed time: 0:37

Ask For Help

End Breakout Session

Participants

Laura Levi Altstaedter



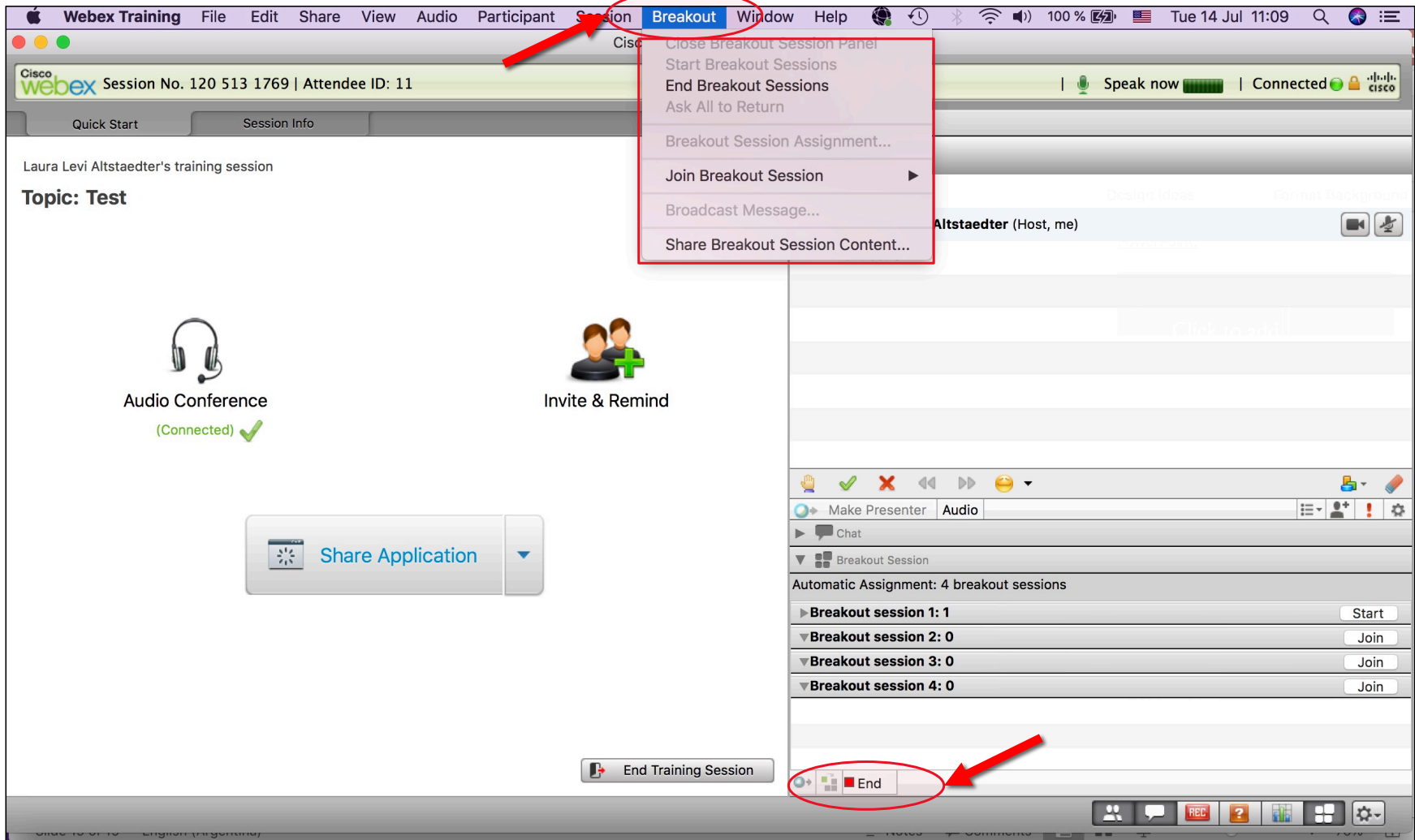
Make Presenter Audio

Chat

Send to: All Breakout Participants

Type chat messages here...





Webex Training File Edit Share View Audio Participant Session Breakout Window Help

Cisco Webex Training - Test

Cisco webex Session No. 120 513 1769 | Attendee ID: 11 | Speak now | Connected

Quick Start Session Info Participants

Laura Levi Altstaedter's training session

Topic: Test

Audio Conference
(Connected) ✓

Share Application

End Training Session

Do you want to end this training session for all participants?

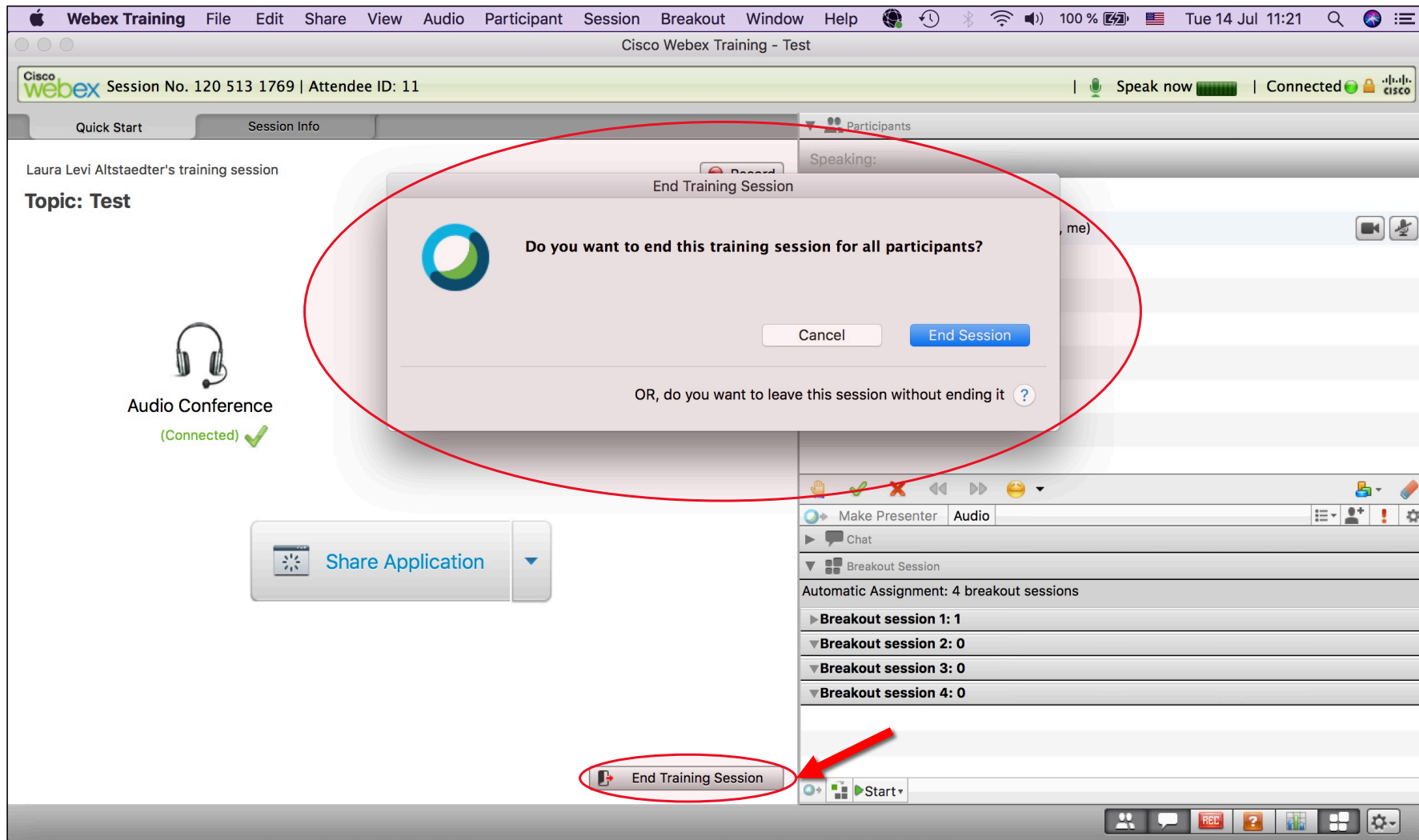
Cancel End Session

OR, do you want to leave this session without ending it ?

Make Presenter Audio Chat Breakout Session Automatic Assignment: 4 breakout sessions

- Breakout session 1: 1
- ▼ Breakout session 2: 0
- ▼ Breakout session 3: 0
- ▼ Breakout session 4: 0

End Training Session Start

The image is a screenshot of the Cisco Webex Training application interface. At the top, there is a menu bar with options like File, Edit, Share, View, Audio, Participant, Session, Breakout, Window, and Help. Below the menu bar, the window title is "Cisco Webex Training - Test". The main header area shows the session details: "Cisco webex Session No. 120 513 1769 | Attendee ID: 11" and a "Speak now" button with a microphone icon and a "Connected" status with a lock icon and the Cisco logo. The interface is divided into several sections. On the left, there is a "Quick Start" tab and a "Session Info" tab. Below these, it says "Laura Levi Altstaedter's training session" and "Topic: Test". There is an "Audio Conference" section with a headset icon and the text "(Connected) ✓". A "Share Application" button is also visible. In the center, a large dialog box titled "End Training Session" is open. The dialog box contains the question "Do you want to end this training session for all participants?" and two buttons: "Cancel" and "End Session". Below this, it asks "OR, do you want to leave this session without ending it ?" with a question mark icon. A red oval highlights the dialog box. At the bottom of the interface, there is a toolbar with various icons. One of the icons is labeled "End Training Session" and is circled in red. A red arrow points to this button. Other icons in the toolbar include "Start", "Make Presenter", "Audio", "Chat", and "Breakout Session". The bottom right corner of the interface shows a status bar with icons for participants, chat, recording, help, and settings.



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Discussion and Brainstorming

Brainstorming

What are the benefits and challenges of using WebEx Training with Breakout Sessions?





Practical Ideas

Can you think of any learning tasks you could design that could incorporate the use of **WebEx Training Breakout Sessions**?

ANY
QUESTIONS?

