



MEMORANDUM

TO: Dr. Mark Stacy
Vice Chancellor for Health Sciences Division

3/4/19

Ms. Lisa Hudson
Associate Vice Chancellor for Health Sciences Human Resources

FROM: Dr. Greg Chadwick
Dean

RE: Variance Regarding the Expansion of Eligible Peer Reviewers

DATE: February 27, 2019

The School of Dental Medicine (SoDM) understands that the support provided to faculty in the provision of quality instruction is critical to the school's continued success. A key component of such support is a sustainable faculty peer review process providing valuable feedback to faculty in determining teaching effectiveness. While the ECU *Faculty Senate Resolution #17-61: Procedures for Peer Review of Teaching Effectiveness* clearly defines policies governing the peer review process for the University, it is not well aligned with the SoDM administrative structure. Dissimilar to programs across the campus, the school does have a number of administrative positions linked to an academic department with teaching responsibilities. In addition, SoDM administrative staff associated with faculty development initiatives, while not currently linked to an academic department, do teach graduate courses in another academic programs. In both cases, by broadening the scope of eligible peer reviewers, the SoDM can tap a broader group of faculty and staff well prepared to support its faculty peer review process. Therefore, I am requesting the following variance to the resolution in allowing the SoDM to widen the parameters in defining eligible peer reviewers.

"In as much as the School of Dental Medicine is committed to the provision of quality feedback to faculty related to teaching, it is restricted by the limited number of approved reviewers for the peer review process for teaching effectiveness. In addressing this shortage, I am recommending that administrators, with academic department assignments and teaching responsibilities be eligible to undergo peer review training and serve as a peer reviewer. In addition, administrative staff associated with the Office of Faculty Development, while completing peer review training, also be approved to serve as peer reviewers. This department, aligned with the foundational methodologies of teaching and learning, is well suited to provide valuable feedback to SoDM faculty members."

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February 27, 2019

Page 2 of 2

(This variance to Faculty Resolution #17-61 would be in effect until such time of the approval of the SoDM Unit Code.). It is important to note that the proposed variance has been reviewed and approved by members of the SoDM faculty at today's (February 27, 2019) Faculty Council meeting.

We appreciate your consideration of this request and look forward to your response. If you have any questions or would like to discuss this matter further, please let me know

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